



2024 - 2025 Back to School Information

- The **First Day of School is THURSDAY, AUGUST 8th**. Please review the [2024-2025 School Calendar](#).
- **Academic Day/School Hours:**
 - 8:00am to 3:00pm for Kindergarten through 4th grade students
 - 8:00am to 3:30pm for 5th through 8th grade students
 - If you have children in Kindergarten - 4th grade AND 5th - 8th grade, the K-4th grade child(ren) will wait in a "waiters" classrooms and will leave at 3:30pm when their older siblings pick them up from their waiters classroom.
 - Office Hours: 7:30am – 4:00pm. *Please ensure students are picked up by the end of carpool, as the school offices close at 4:00pm. Please refer to the Parent-Student Handbook for additional policy information.
- **Teacher Assignments:** will be completed by Back to School Events which will be held on **August 5th for 6th-8th grades and August 6th for Kindergarten - 5th grades**. You can find your child(ren)'s teacher assignment in your parent PowerSchool account once it is completed. We will also have the teacher assignments ready for you on our Back to School Day. Please note: No teacher assignment and/or schedules are FINAL until the Back to School Events. ***Please do not call the front office OR email staff for teacher assignments, as our counselors are actively working on placements and there will be movement.**
- **Back to School Events:** Meet the teacher(s), find classroom(s), purchase spirit wear, pay fees, and gather additional information about RMCA. See Back to School Event schedules below:

August 5th - Middle School Schedule:

(If possible, please keep younger siblings home due to space in classrooms.)

4:00 - 4:30pm	All 6 th Grade Students and New 7 th & 8 th Grade Students - Browse Information Stations
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4:30 - 5:45pm	All 6th Grade Students and New 7th & 8th Grade Students - Presentation, Schedules, Visit Classrooms
6:00 - 7:00pm	All returning 7th & 8th Grade Students - Presentation, Schedules, Visit Classrooms, Browse Information Stations

August 6th - Elementary Schedule by Last Name:

9:00am - 10:45am	Last Names A - H
11:00am - 12:45pm	Last Names I - P
1:00pm - 2:00pm	Lunch for Staff / School closed to all Families
2:00pm - 4:00pm	Last Names Q - Z

- **Back to School Forms:** All forms must be completed for each student in PowerSchool. Please see [Back to School Form Instructions](#).

- **School Supplies:** Please see grade level school supply lists here. School Supplies **for grades K-5th ONLY** may be dropped off at school **July 29 – Aug 2** between the hours of **10:00am-2:00pm**. ****Please ensure all school supplies are securely contained in a sealed box and labeled clearly with your child's first & last name, and grade. Loose supplies or supplies in plastic bags will not be accepted.**** You may also drop off school supplies during the Back to School Events.

- **Student Fees:** At this time, you are also able to pay for 2024-2025 Student Fees – see grade specific links below. This is the same fee listed on each grade level school supply list. *(If you pre-ordered packaged school supply kits from BluSource, this student fee was not included in the price of your school supply kit, please be sure to pay this fee for each of your students.)*
 - Kindergarten - 5th grade students = [\\$10/student](#)
 - 6th – 8th grade students = [\\$25/student](#)

- **COSILoveYou Backpack Bash Give-Away:** If you need assistance with school supplies for your student(s), you're invited to participate in an El Paso County Community **FREE school supply give-away**. Please see [here](#) for dates (**July 27th & August 3rd**), times, pre-registration requirements, and additional information.

- **Meal Information:** We're excited that all students will receive **free meals** (breakfast and lunch) through *The Healthy School Meals for All* program for the 2024-2025 school year. With that in mind, it's still important for *Rocky Mountain Classical Academy* to gather household income information to support after school activities and nutritional programs. We ask all families to please complete the CharterChoice (SFA) Combination Form (Online Meal Benefits Application/Family Economic Data Survey) [here](#) for the 2024-2025 school year. Please see the HSMA Communication Letter English & Spanish with in the Back to School email sent to all families). Families do not need to set up lunch accounts for the 2024-2025 school year.
 - **Breakfast is served 7:00-7:30am and available to all students.**
 - **Lunch is served at grade level specific times.**
 - **August Meal Menu**

- **Important Student Lunch Policy Reminder:** Students are not allowed to have fast food delivered to them at school during school hours (i.e. DoorDash, GrubHub, Chick-fil-a, Pizza, etc.). Parents are allowed to bring fast food to their student only if a parent will be staying on campus and eating with their student during their lunch. The official policy can be referenced in the Parent-Student Handbook.

- **YMCA Before and After School Program:** Please visit the YMCA Booth at the Back to School Events for additional information.

- **Dress Code:** Students must be in **UNIFORM** each day at school. Students may wear jeans and spirit wear on Fridays **ONLY IF** they've purchased PTO's *Jeans for Dreams* – this may be purchased at the Back to School Events or *after* the first day of school. Please refer to the Parent-Student Handbook for additional dress code and uniform policy information.

- **SMS Text Message Opt-In:** If you would like to receive text messages from the school whenever we send out information about school closings, weather notifications, safety alerts, etc. please follow the instructions: please see the PDF linked in the Back to School email. These same communications will also be sent via email. Please refer to the Parent-Student Handbook for specific policies regarding inclement weather, and note that RMCA does not post to local news stations.

- **Health Forms/Plans & Immunization Exemption Forms:** can be submitted to the health office beginning **August 1st** – either in person, via email health@rmcacs.org, or at the Back to School Events. Please review the Letter from the Health Room. Please see the pdf linked in the Back to School email. Please refer the Parent-Student Handbook for additional information.
- **Volunteer requirements:** Each parent/guardian must complete a [Volunteer Application](#) in order to log volunteer hours for the school. Parents are encouraged to provide 24 hours per year (12 hours for single-parent/deployed families) of volunteer time. This may be accomplished by helping in the classroom, working in the library, donating copy paper or various other opportunities. Please contact your child's teacher to get more information about volunteer opportunities within their classrooms. Please note: **EACH RETURNING FAMILY MUST COMPLETE A NEW APPLICATION THE 2024-2025 SCHOOL YEAR**, as the previous year's applications will have expired.
- **PowerSchool App:** You can download the PowerSchool app via your phone's app store. Using the app, you can view your child's grades and attendance, and teacher's names & schedules. You will need the district code to log in (enter HFKC – must be in CAPS, as it is case sensitive).
- **Newsletters:** The school will send out weekly newsletters on Friday afternoons with important information about upcoming events, reminders and announcements. These will start being sent out next Friday, August 2nd. (Please check your spam and junk folder if you do not see it in your inbox.) If you have family members who would also like to subscribe to the weekly newsletters, they may do so [here](#).
- **Picking Up or Dropping Off Students and Visitor Requirements:** Parents and guests **MUST** bring a State Issued Photo ID (Military ID's are not ideal) to the Front Office if they wish to pick up a student during school hours. Students will **NOT** be allowed to leave with an adult who does not have a photo ID and/or is **NOT** on the student's emergency contact list. Volunteers and visitors must also provide a State Issued Photo ID when volunteering or visiting the school for any reason.
- **Updating Student Information in PowerSchool:** If you need to add or remove a person on the emergency contact list, update your phone number or email address, or make any other changes to contact information for your student, you may do so in PowerSchool. Please see instructions [here](#). *Please note that this option may not be available in the PowerSchool app and you may need to login through your browser.
- **Student Absences and Attendance:** If your student will be absent for any reason, please email attendance@rmcacs.org. To have the absence excused for a doctor's appointment, you must drop

off, fax at (719) 622-8004, or email a doctor's note to the school. You may also call in your student's absences to (719) 622-8000, option 1. Please refer to the Parent-Student Handbook regarding Pre-Arranged Absences for extended periods of time.

- **Carpool numbers** will be available for pickup at the Back to School Day Events. Each student will be provided with 4 copies of their carpool number. Middle school students will NOT have carpool numbers assigned to them. Please review maps prior to the First Day of School to allow for carpool to flow as smoothly and effectively as possible. Please ensure to follow **ALL** carpool protocols and traffic flow directions during morning and afternoon carpool –always being respectful to other drivers and obeying Staff who are directing traffic. Please also share these documents with any family members/friends/neighbors who may occasionally drop off/pick up your student(s) so they are informed on all procedures and expectations. Safety during carpool is of the utmost importance and our priority.
- **Parent-Student Handbook**
- Please join us for **Family Fun Day** on **Saturday, August 3rd** at 10:00am-12:30pm to kick off the 2024-2025 School Year!

We look forward to a great 2024-2025 school year!

Dr. Tam Smith and Your RMCA Staff Team
